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Minutes of Finance Committee
of the
a
Women's Board of
Home Missions

Nov. 21, 1899 - Mar 4, 1913

Finance Committee.

November 21st 1899.

Present. Mrs Honeyman. Chairman.
Mrs Smith. Mrs James.
Miss Peck. Mrs Finks. Mrs Sinclair.

It was moved and carried that the office be closed at 4.30 during the months of December, January and February. The advance of Galeries was discussed and it was decided that at present it was not wise to make any changes. Mr Finks' report read and accepted. The expense of the work has been a little less than the money received in this way. Other money comes in to the Treasury through the Treasurers of Auxiliaries, owing to the interest aroused by his lectures. The motion was moved and carried to convey to

Mr Finks our thanks. Moved that Miss Moore be advised to apply to the magazine committee for advance in salary. Carried. Adjourned.

Finance Committee
November 27th 1899.

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Present. Mrs Honeyman, Chairman
Mrs Smith, Mrs James, Mrs Hicks,
Miss Peck, Mrs Sinclair. Miss Lincoln

Moved that the Finance Committee shall meet every fourth Tuesday after "The Ways and Means Committee" meeting carried.

Mr Bull appeared and stated why he thinks he should have more salary. He stated that during the summer he has very little work but during the winter months (from December to February) there is great pressure. He has to work a good deal at night and he fears that his eyes will not be able to do the work this winter. Miss Moore helped last winter part of the time, but

broke down, and then Mr Bull did it by himself. often working till one o'clock during the two months of pressure. Mrs Finks stated that there are three (3) months of over pressure, and four (4) months without pressure, two (2) months light work and three (3) months very light work, one (1) of these months is vacation. Mrs Finks stated that the cost of paper has advanced, it will in future cost nearly double, The subscription list is larger, but it is printed, which it used to be written by hand.

Miss Lincoln stated that Miss Moore took some work from her room, which in the busy days of doing work could come back, so that Miss Moore could do more for the Home Mission

monthly. It was stated that Mr Bull is a slow worker, but very faithful, It was suggested that Miss Moore should be the one to help Mr Bull. and be paid the extra salary instead of him. Here we united in prayer with Mrs James, as the Committee felt the need of guidance in this difficult matter. Moved to leave the matter of Mr Bull's salary, until the next meeting, so that we may know the result of the inquiries Mrs James has been asked to make. Carried

Adjourned.

Monthly Meeting of the
Finance Com. Dec 16/99

Present Mrs. Honeyman, Thompson, James, Smith, Sinclair & Miss Peck.

— H —

Opened by Prayer - Minutes read & approved
Mrs James reported that the circulation of the Home Mission Mr. is 23.000. Foreign (W for W.) 18.000 Assembly H. M. is .25 a copy.
Miss Moore is doing more work for the Monthly than she is paid for out of that fund. More of her pay should come from the Monthly.
Mrs Honeyman report how much of Miss Moores time is spent on the Monthly in certain Months It is half of her time.
It was decided that it would be better to have her salary should be more evenly divided between the W. of M. Board & the Monthly
Mrs James said that suppose our basis of work (H. M. Monthly) was 21.000 instead

of 23.000. and we paid at the same rate as the Foreign Board, both Mr Bulls & Miss Moores Salaries would be raised. She felt the Monthly could afford to pay more & some of its workers Mrs James Moved that we pay Salaries in Monthly in proportion to our circulation. Mrs James Moved that a larger proportion of Miss Moore Salary be paid by the Monthly Carried. Meeting adjourned.

Finance Com. Jan 28 '15

Present. Mrs Honeyman
James
Finks
Thompson
Smith
Sinclair
Miss Pic R.

Opened by Prayer,

Mrs H. reported the plan that is being tried with Miss Moore. wh. may bring in perhaps $50. extra for Miss M.

Mrs H. also reported that Mrs Finks felt very uncertain as to how much circulation of the Monthly we will have beyond expenses perhaps none. as so many prefer to pay .25 for the Assembly M. to .50 for the H.M. It might bring down to 5000.

Mrs James' suggested that instead of Mrs Bulls salary being raised that it should be put in the form of a present at the end

of the year. Miss Peck reported that the Monthly Subscriptions have increased. Moved & seconded that we cannot at present raise any salaries & that Mrs Bull be so told. Mrs James moved & it was seconded that Mrs Bull be told that if at the end of the year the profits should permit, we will give her a small extra, & that this may not happen another year.

Mrs Fitts brought pictures which she wants for the Monthly & asked if a Com. could be appointed to arrange about these pictures from time to time as some need to be prepared for use. Her daughter has been doing them & Mrs Fitts explained how it was done & how much time it took. This would be very expensive work if given to an artist. She presented a bill from her daughter for the work she had done of $10.75. Bill ordered paid. Moved & seconded that Mrs

Honeyman be the Com. to attend to this Matter. Moved & seconded that a vote of thanks be sent to Miss Fitts for the work She has done on the pictures.

Adjourned.

Finance Com. Feb. 27th 1900.

Present. Mrs Honeyman. Smith Thompson Sinclair & Miss Peck.

Meeting opened by prayer. Minutes last meeting read & approved. A motion made & carried that a more efficient boy be secured for the Leaflet Department 1/3 of the salary to be paid by the Bd. of Home Missions. Motion to adjourn. Carried

Regular Finance Meeting March 27th

Present Mrs Thompson
Smith
James
Sinclair
Miss Peck.

It was reported that Mrs Honeyman was absent on account of her husbands illness. Mrs Thompkins was asked to take the chair. Minutes read and approved. Moved & carried not to pay over $5.00 for Langer office boy
Moved & carried that the office have power to secure the boy and that the Home Board be asked what their proportion of boy's salary will be. Moved & carried to adjourn

Special Meeting Finance Com

April 3rd/10

Present Mrs Thompkins, Mrs Smith Mrs Sinclair & Miss Peck. Mrs Finks

Miss Lincoln She had engaged a lady from Orange to help her with the extra work at the close of the year. She asked if she might refund her for her commutation ticket. The Lady is only paid $1.00 per day and no one could be found in New York who did the work so well The ticket would be between $5.00 & 6.00. Moved & Carried that she be so paid.

Mrs Finks brought up the Matter of the $100.00 transfered from H. M. Monthly to the Gen Fund ~~of Office of~~

Special Finance Com,
April 10th 00.

Present Mrs Honeyman
Smith
James
Pierson
~~Mrs~~ Sinclair
Miss Lincoln
Mrs Sinks.

A letter was read from St. Louis in regard to the accomodations at the time of the assembly. It was decided to accept those of the Mac Pherson Hotel. The rates being $2.00 per day Rooms could be had all on the same floor & a sitting room as well.
Moved & carried that the Offices of the Womens Board be cleaned & painted before the Meeting of the Ecumenical Conference. The cost would be under

$50.00, and the rooms ~~was~~ to be painted were to have three coats of paint.
Moved & carried that Miss Moore be told that she is to have a present from the Home Mission Monthly funds at the close of the year. It was to be clearly understood that this present might not be given every year and that the amount might not always be the same when a present was given. adjourned.

Regular Meeting of the
Finance Com

Apr. 23 '20

Meeting opened by prayer.
Present
Mrs Honeyman.
Smith
James
Sinclair
Miss Peck.
Mrs Pierson, Mrs Fiske & Miss Lincoln were asked to meet with the Com.
Minutes of last ~~Regular~~ meeting & of the two Special Meetings read and approved.
Mrs Pierson reported that the Drs. would not allow her to attend the meetings of the Assemble and she asked that Mrs Pingry be appointed

& take her place & that her expenses be paid. Moved & carried that this be done. Miss Lincoln reported that when the funds began & come in rapidly she had gone & Mr Allin and asked that the $1800. borrowed from the permanent three years ago when we were in debt, should now be returned & that fund. Mr Allin said it could not be done at present and afterwards sent the following letter.

April 6th/02"

" Copy

Dear Miss Lincoln

Referring to your suggestion of a few days since, that, under date of March 31st there be transferred from the current funds of your Board to the Woman's Board permanent fund a sum equal to that withdrawn from that fund in

March 1897 to assist in paying the debt of your department, I beg to say: After a consideration of the matter by the Secretaries & Treasurer, the question was finally referred to the Finance Com. on yesterday, the 6th inst. Following a full discussion of the subject, the Com. announced as its decision that, for the immediate present, such a transfer was not wise or practicable. Regretting that a negative answer to your request has seemed necessary, I am &c &c.

signed H. C. Allin

Miss Lincoln further stated that there was on the Boards books $42.00 which should be used in our work as it was given by women for school work. & the work of the Woman's Board

$16.000. was our surplus for the year 98
" 16.000 " " " " " " 99
" 10.000 " " " " " " 1900

$42.000

In 99. we assumed some of the Boards work which was very closely connected with our own & the amount of $16.000 but so much more came in this year that we did not need to touch any of this money. our surplus The same thing has happened this year and again we propose to take up more work. but we wish to have the $18.000 replaced in our permanent fund first if possible After a good deal of discussion in which Miss Lincoln told us, after conference with the officers of the Board. that she was asked to bring us verbally a communication from the Board The following Motions were made and carried 1st Moved that Miss L. present the following resolution to the treasurer. That we regret that the Board

Special Meeting of Finance Com

May. 8th

Present Mrs. Honeyman

James

Sinclair

Dr. Smith

Miss Peck

Moved & carried that Mrs Pierson be given two weeks extra holiday this summer on account of her health needing more rest.

Thos Sinclair Sec

said it impractible at the present time to carry out their action of May Conference last year the same having been confirmed by the Board as follows

but request that it be done during the present year.

Miss Lincoln proposes that we take up some of the Boards work this year & that the money not used shall be left until Sept. for use during the summer so as to prevent borrowing. The sum thus used would be returned during Fall & winter.
Moved that Miss Lincoln inform the

Board that the Finance Com of the Womens Board request that any proposal from them should be put in writing so that it may be entered on their Minutes. Meeting adjourned—

That, as soon as practicable, there shall be replaced in the permanent fund of the Woman's Board the sum of $18,495.00, the amount of unrestricted legacies taken therefrom at the end of the fiscal year ending March 31st, 1897, for the reduction of the debt. This amount to be taken over from the surplus now to the credit of the Woman's Board, said surplus amounting in total to $32,150.00.

No record was Kept of Meetings at the Assembly. and owing to absence of Sec none were Kept until the Meeting on Tuesday Feb. 12th. Matters of Business were done informally before this date at the Board Meetings. It was passed that Mr Marsh have his boat for Clark; that Miss Lincoln have a ventilator in her window &c

Feb. 12. Present Mrs Honeyman Mrs Fink Miss Smith & Mrs Sinclair & Miss Peck.

Mrs Fink presented the subject of illustrations for the Magazine. She wishes to pay those who take photos for her. She has been paying for these out of the funds of the Magazine but wants the endorsement of the Finance Com. Moved & carried that Mrs Finks be allowed to use these Funds for the illustrations.

Mrs Downyman reported about the change in the Assemble Room. In order to make these changes it will cost the Woman's Board about $500.00. The Mens Board may pay part of this. Mrs Downyman reported the purchase of chairs at $1.35 each. The question of how to raise this money was talked over but nothing decided. Adjourned.

Finance Com.

Feb. 19th 1901.

The Officers of the Board met with the Finance Com. at the close of the business meeting on Tuesday 19th.

There were present.

Mrs Honeyman Chairman
& Miss Peck of the Com. & Mrs James
Mrs Pierson, Mrs Rugg, Miss Lincoln
& Miss White of the Officers.

The correspondence concerning Mrs Shaw's offer of $10.000. for the property of the Salt Lake Collegiate Institute was considered. A letter from the Assembly's Board accepting the offer if the Sheldon Jackson College would meet certain conditions, was presented & Mrs Pierson moved that it be confirmed, this was seconded by Miss White and after a full discussion put & a vote & Lost.

Miss Lincoln stated that the Womans Board had already offered the property to the College on certain conditions and until the time set in that offer had expired we cannot entertain any other proposition, and as Mrs Shaw's offer is to purchase we could not entertain it at all. This was afterward put as a Motion & Carried. Miss Lincoln asked for an extra helper in the Treasury department for the two months in the Spring as usual with the request that the Salary allowed be $35.00 a month instead of a dollar a day as heretofore. The matter was left to Miss Lincoln with power. Meeting adjourned.

V. M. White. (pro tem)

Finance Committee

Nov. 19. 1901 – Resolved that Mrs. Finks be authorized to purchase a Type Writer at $35.– for use in her work, Resolved. that the Salary of Miss. Florence C. Eaton be raised to $825.– and Miss. Lizzie Hindmers to $520. – Both to take effect from June 1st 1901.

M. J. Peck – Secy

Dec. 17. 1901 – Meeting of Finance Comitee – Resolved that Mrs. Finks have a helper during the summer Season with the Magazine – H. M. Monthly

Dec. 31. 1901 – Letter read from Miss. Elizabeth D. Mosher expressing thanks for half – Months Vocation & Salary continued also regret at severing her connection with the Office –

Jan. 14. 1902 – Meeting of Finance Comitee and Officers of the Bd. – Mrs. Peck was appointed a Committee to purchase and send a floral tribute to the family of Mrs. J. H. Pierson. It was moved and carried that a check of $500. be sent to the family of our beloved Secretary, Mrs. J. H. Pierson, as some expression of appreciation of the Womens Board of Home Missions. Also Resolved that a helper be secured

for Miss. Perry and elsewhere in the Office as needed.
Salary $35. per month. Miss. Jenks. Leave pro tem.

Meeting of Finance Comtee.

April 1st 1902. Resolved that the Salary of Mr. Bull be increased by $50. - Resolved that no further action be taken in regard to Salaries until more information has been obtained. Moved a letter be written to Miss. Florence Stephenson, asking her advice as to the desirability of charging $3. per week to guests, teachers or others, who may apply for entertainment - also ask if it would be well for the Womens Bd to adopt such a Resolution.

M. J. Peck - Secy

April 15, 1902 - Letter read from Miss. Stephenson, who agrees to that Conference be had with Miss. Goodrich and Mrs. Rothermus in regard to a Rest House - also that we confer with the Officers of the Board - Resolved that an endowment of $20 000. be required. Resolved that Miss. Seitzinger be engaged indefinitely to assist in the Office at a Salary of $35. per month - and that Miss. Japt be allowed to remain at Clifton Springs until June and her Salary be continued.

M. J. Peck - Secy

Finance Committee May 6, 1902

Present Mrs. Honeyman, Mrs. Campbell, Mrs. Peck Mrs. James. Mrs. Sinclair. Meeting opened with prayer by Mrs. Campbell. Mrs. Honeyman read list of last year's Salaries. Mrs. Baker denies $100. additional which would raise her to $800. After due consideration it was moved and Carried that Mrs. Baker receive in future $750. instead of $700. Moved and Carried that Mrs. Pingry receive the Salary of Cor. Secy while she takes the place of Cor. Secy. As Mr. Ball's Salary has been raised during the year to $770. it was decided that no further raise be made. The Finance Comitee would be glad to accede to requests for advance in Salaries in some departments if funds at their disposal would warrant it.

Mrs. J. Sinclair - Sec. pro. tem

January 13th 1903

Action taken that Mrs. Moore be given time for needed Rest - her Salary to be continued - and Mrs. Nicolai be asked to take the place of Mrs. Moore during her enforced absence - Salary to be $1.35 per day.

Action also taken Mrs. White be recommended for Rec. Sec. and that her name be placed on Letter head as Asst. Sec. Mrs. White to receive $800. per annum. Mrs. Pingry

requested that she be allowed to serve 3/4 time at 3/4 pay - $900 - Motion carried -

Mrs. Bromell - Rec. Sec.

January 27. 1903 - Motion carried that Miss. Smith's salary be $25. per month. Motion Carried - Miss. Fraser be asked to take the position of General Organizer with head quarters at Chicago - Salary $800. per year - travelling expenses extra. Motion carried - That Officers of Womans Bd attend the Annual Meeting at Los Angeles. Col. Namely Mrs. Pingry. Mrs. Finks and Miss. Petrie.

M. J. Peck - Rec. Sec.

Special Meeting. Feb. 26. 1903 - Present - Mrs. Honeyman Mrs. James. Mrs. Smith. Mrs. Campbell Mrs. Pingry. Miss. Peck Mrs. Sinclair. Miss. Lincoln - Letters read from Porto Rico - Dr. Atkins letter contained a strong plea for us to reconsider decision in regard to Site for Hospital - is anxious to have us buy the land at San Juan even if it cost to much. Letter from Rev. Mr. McLean was as strong and come from his heart as Dr. Atkins did. They feel that we cannot understand the needs and that they and their work are mis-understood - Dr. McLean said, the question is - Shall

we help faith with these people? If we do not our Presbyterian work is dead in San Juan. Dr. Thompson came in & spoke for the Board. when it was proposed that one of the members go to Porto Rico to confer with the workers there. A letter was read from Mr.— also one from Miss. Ordway in favor of a Hospital at Mayaguez. Mr. John Belknap wrote in favor of the Hospital at San Juan. - San Juan being a seaport everything goes through it. More people within reach - fewer people at Mayaguez & easy thing harder to manage Letter from Mr. Deerdine, who thinks it would be a great mistake to erect the Hospital at Mayaguez rather than San Juan. R.C. have as much power at San Juan - much harm would be done if the plan is changed. A Public S. teacher writes in favor of San Juan. Dr. Underwood favors Mayaguez.—
Mrs. James moved, that so far as we are able to judge from the evidence we now have, the Finance Committee would recommend that the Womans Board reconsider moving the Hospital from San Juan, and that no mistake be made, we suggest that Dr. Thompson should go to San Juan and hold a conference with our workers on the Island & decide where the Hospital shall be

located and what land shall be secured and that he go with power to do this - Seconded and carried. Moved to adjourn.-

May 12th 1903 - Miss. Petrie being on her way to Pacific Coast. it had been suggested that she visit Alaska before her return. As Mr. Olin had decided not to visit the Mission Stations in Alaska this Summer, and the schools being closed, Finance Committee do not consider it a favorable time to send Miss. Petrie

M. J. Peck. Rec. Sec.

May 19th 1903 - Present Mrs. Honeyman. Mrs. Sinclair, Miss. Peck in conference with Mrs. Fuller & Miss. Sinclair - Miss. Elizabeth Hughes of Dayton Ohio having been recommended for position of Cor. Sec. it was Resolved, that Miss. Hughes be invited to come to New York for conference -

M. J. Peck Rec. Sec.

Mem. Letter read from Miss. Hughes, July 2nd 1903 by Mrs. Honeyman. Miss. Hughes not wishing to sever her Connection as Secretary of Womans Christian Association Dayton, Ohio. did not entertain proposition to come to N. Y. M. J. P.

Finance Com'tee met Jan. 12th 1904 -
Resolved to advance Salary of
Miss. Heitzinger from $420. to $450.

March 22nd 1904
Miss. Kate L. Smith after thirteen
years of service asks for one year
of rest - Moved that this be
granted on half pay

Mrs. Honeyma
Mrs. Pingry
Mrs. Ella A.
position of
week 15 cent
July 17th
again held
who is C &
$650. for th
$1500. per

October 6
Mrs. Finch
Owing to
has given
ten and
That the

March 1
Present -
Moved and carried that Miss. Reed

vacation. The matter of Miss. Loyd leaving and going to the Mens Board was brought up. It was decided to leave the matter with Miss. Petrie. After conferring with Miss. Petrie motion carried to leave the matter until after Miss. Petrie's vacation. Miss. Loyd is considered very important to our work. Mr. Ross. Albuquerque. N.M. asks for increased salary. Board to recommend $900. with board from April 1st or $1200 without board. Motion to adjourn.

Mrs. John Sinclair. Sec. pro tem

March 8th 1904

Present. Mrs. Honeyman. Mrs. James. Miss. White. Miss. Rich. Moved and carried. that as Miss. Seitzinger is laid aside by illness, Miss. Faith Fleischmann be transferred from the H.M. Monthly Department to the Treasury Department. also that she take Miss. Seitzinger's place as stenographer for Miss. White. Miss. Seitzinger to be given work when extra help is needed.

M.J. Rich. Rec. Sec.

April 5th Finance Committee recommend extension of Miss. Petrie's vacation. owing to need of rest.

Mrs. J.P. Sec.

July 10th 1903

Mrs. Honeyman Chairman Finance Committee - Mrs. James Mrs. Pingry & Mrs. White held Conference with Mrs. Ella A. Boole - when it was Resolved to offer her the position of Corresponding Secretary - Mrs. Boole to take a week to consider the matter -

July 17th Mrs. Honeyman and Officers of Womans Bd again held Conference - favorable reply from Mrs. Boole who is to receive $600. for the first six months of service. $650. for the next six months - After that at the rate of $1500. per year. Mrs. Boole to take up the work in October -

October 6th 1903 - Present Mrs. Honeyman, Mrs. James, Mrs. Sinclair, Mrs. Jenks. Mrs. White & Mrs. Peck -

Owing to the fact that our former Secretary Mrs. Pingry has given more time to the office than had previously been arranged, Resolved that this Committee Recommend that She receive full compensation for her work.

M. J. Peck, Rec. Sec.

March 1st 1904

Present - Mrs. Honeyman, Mrs. Sinclair, Mrs. Boole, Mrs. Jenks Moved and carried that Mrs. Petrie have two weeks

— The matter of Miss. Loyd leaving and going to the Mens Board was brought up — It was decided to leave the matter with Miss. Petrie. After conferring with Miss. Petrie Motion Carried to leave the matter until after Miss. Petrie's vacation. Miss. Loyd is considered very important to our work.

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Moved and Carried. that as Miss. Seitzinger is laid aside by illness, Miss. Faith Fleischmann be transferred from the H.M. Monthly Department to the Treasury Department — also that she take Miss. Seitzinger's place as stenographer for Miss. White. Miss. Seitzinger to be given work when extra help is needed.

M.J. Rich. Rec. Sec.

April 5th Finance Committee recommend extension of Miss. Petrie's ~~vacation~~ — owing to need of rest.

M.J.P. Sec.

May 3rd 1904. Present Mrs. Honeyman, Mrs. Sinclair Mrs. Smith, Miss. Peck. Recommended - Salary of Miss. Lloyd be increased to $65. per month - commencing March 1st - the Bd paying one half. Also recommended that Miss Bretherton, Dr. McAffee's assistant, be advanced from $25. to $30. per month commencing April 1st.

Recommended - that Miss. Frizell be retained in the treasury department.

Recommended - As our schools are largely closed in Summer, it is not thought a favorable time for Mrs. Palmer to visit them.

Recommended - Mrs. Boole, Miss. Petrie, Miss. Lincoln Dr. McAffee, Miss. Rue, Mrs. Baker, Miss. Eaton & Miss. Moore attend the Annual Meeting at Buffalo N.Y. - This being the 25th Anniversary.

May 17th - Recommended that Miss. Johns salary for the present remain at $450. - Application Come through Miss. Stephenson.

M. J. Peck. Sec'y

June 7th - Mrs. Honeyman presiding
Resolution passed that a helper be secured for
Dr. McAffee's office - That Miss. R. H. Wheeler of
Elizabeth N.J. be asked to accept the position.

Motion carried that Dr. McAffee be asked to visit
Alaska for purpose of studying conditions at Sitka.
Motion carried that another year Mrs. Olin be asked
to omit cost of leaflets in reporting administration
expenses.

S. H. Pingry Rec. pro tem.

December 20th 1904 Meeting of Finance Committee
and Officers of Women's Bd. - Motion carried that
the commission of Miss. Rachel H. Wheeler be extended
to the end of her year - Also that Mrs. Fleckinger
be paid $40. per month commencing with January 1st
1905 -

M. J. Peck. Secy

March 28th 1905- Mrs. Honeyman, Mrs. Lincoln, Mrs. James, Mrs. Brimlow, Mrs. Jenks, Mrs. Peck present. Moved and carried that Mrs. James be asked to sign a bond with Mr. Dodge for $8000, to secure at once the legacy of Mrs. Harriet Jones of Chicago for the sum of $5000.

Moved and carried that the salary of Miss. Florence Mendell be advanced to $30. (Thirty dollars) beginning April 1st 1905-

M. J. Peck. Sec.

April 18th 05 Present Mrs. Honeyman, Mrs. James, Mrs. Campbell, Miss Peck. Recommended, "owing to the long & faithful service of Mrs. Hersir, Sitka, Alaska, she be allowed six months salary on her retirement- also that her furniture be purchased by the Womans Bd.

M. J. Peck. Sec'y

May 2nd 1905- Recommended that Mrs. Baker, Mrs. Colvin & Miss Lincoln have each two months vacation - according to action of B. Bd- having served over seven years.

Recommended that the salary of Mrs. D. E. Jenks as Collector of Middletown be raised to $1000. (Fifteen Hundred) from April 1st 1905-

Also Recommended that Miss. M. Josephine Petrie have $100. additional from the Womans Bd. in accordance with the advice of the Bd of Home Missions - one half her Salary being paid by that Bd. also Recommended by Finance Comtee that $25. be added to the Salary of Miss. Florence Eaton - making her Salary $800. - and that $8000. be appropriated for Office expenses. M. J. Peck. Secy

June 6th 1905. Present Mrs. Honeyman. Mrs. James Mrs. Boole. Miss. Lincoln - Three dollars and fifty cents asked for, to repair pigeon-holes in Toilet Room. Granted - Recommended that Miss. Newcomb of Geraldi Valley N. Da. be granted a years vacation, six months of it on half pay Dr. McDonald asks that the $50. which has been paid for several years be continued - Granted that it be continued for one year more.

Sep. 19th Present Mrs. Honeyman. Mrs. Campbell. Mrs. Boole. Mrs. Pingry. Miss. White. Miss. Lincoln. Miss. Peck. Plans for new building in connection with San Juan Hospital approved. Recommended that Rev. Dr. McAfee on retirement from Office, be paid six months Salary - dating from October 1st 1905

also recommended that Miss Rue have an assistant at a salary not to exceed $40. per month
and that Mrs. Gilderslieve be instructed to visit schools when on her tour among Synodical Societies in West Virginia and Tennessee.
Recommended that the salary of Miss L. A. Jaeger in Literature Department be made $40. per month from Oct. 1st 1905.
Sep. 26th 1905. Present Mrs. Honeyman, Mrs. James, Mrs. Campbell Mrs. Boole, Miss. Peck. Recommended that Miss. Demarest be asked to assist Miss. Rue - Literature Department - at a salary not to exceed $40. per month. An addition to the hospital at Jemez, New Mexico is asked for. Recommended that Mrs. Boole inquire as to cost of proposed kitchen and dispensary, and what funds if any on hand.

Oct. 24th Present Mrs. Honeyman, Mrs. Pingry, Miss. White Mrs. Sinclair, Miss. Lincoln, Miss. Peck -
Resolved, that Mrs. J. J. Pingry be appointed Secretary of School Work in connection with the Office of Rev. Robert M. Craig our new Superintendent of the School Work.

November 14th 1905 - Present Mrs. Honeyman, Mrs James. Mrs. Derby, Mrs. Campbell, Mrs Finks, Miss Rapp - Recommended that the Salary of Mrs. Pingry as Secretary of School Work, be one Hundred dollars per month.

December 5th 1905 - Resolved that Miss. M. L. Allison be instructed to select ground and plan towards the creation of a Chapel School Building with rooms attached for Teachers use. Also that Miss. Allison be empowered to purchase boards to cover roof of present dwelling house - afterwards to be used in erection of a new building -
Recommended that the workers on Lawson Field W. Va. be advised that the Woman's Bd does not see its way clear to erect a hospital in that Section

M. J. Pack. Sec.

June 29th 1905 Present Mrs. Honeyman, Mrs. James, Mrs. Pingry, Mrs. Wildes Lowe, Miss. White, Miss. Petrie, Mrs. Poole.
Moved, that the next Year a third teacher be secured for Aqueduct if the money can be secured as a special - Moved that teachers be sent down a month before school commences - and that the expenses of Miss Brookfield be paid in Christian Societies of the Presbytery - interest of Academy.

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Deparlment to #65 per month, much as they regret that this may mean the withdrawal of Mrs Leoyd from their service.

June 29th 1905 Present Mrs. Honeyman, Mrs. James, Mrs. Pingry, Mrs. Gildersleeve, Mrs. White, Miss. Petrie, Mrs. Bode. Moved, that the next year a third teacher be secured for Aquadilla if the money can be secured as a special. Moved that teachers be sent down a month before school commences. and that the expenses of Miss Brookfield be paid in Meeting Societies Mutual Benefit - Interest of Academy

also recommended that Miss Rue have an assistant at a salary not to exceed $40. per month
and that Mrs. Gilderslieve be instructed to visit schools when on her tour among Synodical Societies in West Virginia and Tennessee.
Recommended that the salary of Miss L. A. Jaeger in Literature Department be made $40. per month from Oct. 1st 1905.
Sep. 26th 1905. Present Mrs. Honeyman, Mrs. James, Mrs. Campbell Mrs. Boole. Miss. Peck. Recommended that Miss. Demarest be asked to assist Miss. Rue - Literature Department - at a salary not to exceed $40. per month. In addition to the hospital at Jemez, New Mexico is asked for. Recommended that Mrs. Boole inquire as to cost of proposed kitchen and dispensary, and what funds if any on hand.

Oct. 24th Present Mrs. Honeyman, Mrs. Pingry, Miss. White Mrs. Sinclair, Miss. Lincoln, Miss. Peck -
Resolved, that Mrs. J. J. Pingry be appointed Secretary of School Work in connection with the Office of Rev. Robert M. Craig our new Superintendent of the School Work.

November 14th 1905. Present Mrs. Honeyman, Mrs James. Mrs. Derby, Mrs. Campbell, Mrs Finks, Miss Rapp. Recommended that the Salary of Mrs. Pingry as Secretary of School Work, be One Hundred Dollars per Month.

That is the sense of the Finance Committee with the Office that it would not be advisable to raise the Salary of the Stenograph in the Young Peoples

Mrs. Goldenberg, Mrs. White, Miss. Petrie, Mrs. Boole. Moved, that the next Year a third teacher be secured for Aguadilla if the money can be secured as a special. Moved. that teachers be sent down a month before School commences. and that the expenses of Miss Brookfield be paid in Meeting Societies Mortar Rent etc - interest of Loan. Salary

Meeting Finance Committee March 20th 1906

Recommended that a new Type Writer be purchased for Miss. Moore - and that the old one be sold -

Recommended that Mrs. Gildersleeve's Salary be $1000. and that Mrs. Pingry, at her request, give half time to the Office work, and that her Salary be $700,

March 27th '06 - Recommended that the money ($25.) from sale of old metal and plates belonging to Home Mission Monthly be used toward purchase of two desks and a filing Case - also that Mrs. Fink's have a new Type Writer - using old one in exchange

Recommended that the Salary of Miss. S. J. Lewis be raised to $1400.

April 3rd 1906 - Miss. Sutherland, Albuquerque N. M. asks for vacation of one year - Finance Comitee recommend that this be granted, and owing to her long connection with Womans Bd that she be paid half Salary - Also recommended that the Salary of Miss. Rue be $900. Miss. Lloyd $700. Miss. Jan. C. Smith $700. Miss. Fleckinger $550. Mrs. Gildersleeve $1000. Miss. Moore $820. Miss. Wheeler $700. Miss. Eaton $875. Miss. Taft $650.

M. E. Beard Sec'y

September — Recommended that Miss. Lincoln be granted four months vacation on half pay - That Miss. B. M. White be requested to come into the Office during Miss. Lincoln's absence - as the head of the Treasury Department (V.P. W. Bd voted to grant full pay to Miss. Lincoln during her vacation)

September 25th 1906 - Present Mrs. W. E. Honeyman. Mrs. D. P. Brinsmade. Mrs. Alexander Campbell. Miss. M. J. Peck - Reports by Mrs. Honeyman. As Mr. W. B. Adams in Mr. Olin's Office gives two thirds of his time to the work of the Womans Bd - Recommended that his Salary be supplemented by $400. from the Womans Bd - also Recommended - Salary of Miss. D. M. White be at the rate of $1000. per annum, and that Miss. D. N. Ringey be paid $75. for Special services during the Summer months and her Salary be $1200. from Sep. 1st 1906 - her whole time being devoted to the work. Bills for Miss. Ordways board at Winona House, while in training at Presbyterian Hospital N. Y. amounting to $21.20 approved.

Resolved to hold regular Meeting of Finance Committee 4th Tuesday of each month.

M. J. Peck. Secy

Oct. 28th 1906. Present Mrs. Honeyman, Mrs. Campbell, Mrs. Peck and an Officer of W. Bd. Recommended that Salary of Louise Yaeger be $45. per month from Oct. 1st 1906 - That Mrs. Nicola (formerly Miss. Hindeer) be paid $50. per month - and that Miss. Ethel Smith take the place soon to be vacated by Miss. Lloyd - in G. P.'s Department - and that she be paid $300. by Womans Bd. Owing to increased work - Recommended that Miss. Petrie be recalled from in order to instruct new Stenographer M. J. Peck. Secy

November 18th 1906 Meeting of Finance Comitee together with Publication Comitee and Office. Resolved that a person of literary ability be secured for the Literature Department also Resolved that the matter be left with the Publication Comitee to recommend a suitable person.

Resolved that a competent Stenographer be employed and a Type writing Machine be purchased.

Moved that Mr. Adams be authorized to visit the School at Mt. Vernon. Penn. and adjust accounts

M. J. Peck. Secy

Nov. 27th Recommended that Filing Cards be purchased for Mrs. Baker's use. M. J. Peck secy

December 18th Present Mrs. Honeyman, Mrs. Campbell, Mrs. Birney, Mrs. Walker, Mrs. Boole, Mrs. Pingry, Miss. Peck, Mrs. Parsons. — Recommended that Miss. Katherine R. Crowell be engaged for the Literature Department at a salary of $1200. per annum. That the matter of a Royalty on a Junior Book to be ordered by other organizations be considered when a concrete case presents itself. M. J. Peck. Secy

January 15. 1907. Mrs. Honeyman in chair. Resolved that effort be made to furnish Room 720 and that appeal for rugs & suitable furniture be made at regular meeting of W. Bd. M. J. Peck. Secy

February 19th Recommended that a competent Stenographer be secured for Literature Department. M. J. Peck. Secy

March 12th '07 — Moved that the enlargement of Room occupied by Home Mission Monthly be paid from Gen. Fund of Womans Bd. in case House Committee cannot consider payment of same. Also moved that a Ventillator be procured for Miss. Lincoln's Room.

M. J. Peck. Secy

May 21st 1907 – Bill from Mrs. Doria Finks for Touching up pictures for Home Mission Monthly – ordered paid

M. J. Peck. Secy

June 25th 1907. Recommended that Peter be engaged for Literature Department at $45. per month. Bd paying 1/2 Salary

M. J. Peck Secy

October 1st '07 Recommended that a new type writer be secured for Mrs. Finks – also that a desk (type writer) be granted to Mrs. Beebe – That the Salary of Miss. Edna Revell be increased $5. per month – that of Miss. Belle West same amount

M. J. Peck. Secy

Oct. 21st '07 Two Underwood Type Writer desks needed – Moved purchase of same –

M. J. Peck Secy

Oct. 29th 1907

Action of Chairman confirmed in regard to furnishing of rooms. Motion carried Mrs. Nicholas salary be made $55. per month. per term

Nov. 12. 1907

Mrs. M. B. Lee be advised to visit one boarding, and one or two day schools nearest her line of railroad – Type Writer and desk granted to Mr. Craig's department. Type Writer desk granted to Mrs. Gildersleeve – also desk to Miss. Crowell. New Water Cooler granted.

M. J. Peck. Secy

January 1st 1908 - Literature Department being in need of an employee to assist in mailing etc - Recommended to ask Miss. Easton to assist for such time as required at $1.26 per day

M. J. Peck, Secy

Feb. 25th 1908 Miss. Birney moved that the hours of the employees in Literature Department be from 9 A. M. till 5 P.M. on four days of the week and that only half holiday be granted fortnightly.

M. J. Peck, Secy

March 10th 1908 Recommended that Woman's Bd pay entire salary of Rev. R. M. Craig - also the salary of Miss. Petrie - and that the Bd of Home Missions assume the entire salary of Mr. Voght - Recommended that the salary of Mrs. Baker be $875. that Miss. Flemings be $660. and that Miss. Petrie's Stenographer receive $600. - Moved that sufficient appropriation be made to cover expenses.

M. J. Peck Secy

March 24th 08 - Moved that Mr. Bullis application for increase of salary be denied - that the salary of Hanna Randell be $570. - and that no change be made in Literature Department.

M. J. Peck. Secy

June 16th 1908. A Meeting of Finance Committee was specially called to listen to a report of the Committee appointed to investigate the advisability of employing a Commissioner to visit the Schools of the Board. The report of said Committee having been received and adopted by the Board, Committee requested Finance Committee to fix the amount of salary for Commissioner. After full discussion, Motion was made - That the Committee be empowered to pay $2000) two Thousand dollars a year and expenses - Carried Motion - Since the new Commissioner will not include Alaska in his visitation Mr. Craig's expenses shall be paid for that trip, as the property is reported as in need of inspection - Carried It is the sentiment of the Committee that during the time that the Commissioner is serving the Board it will be unnecessary to send others to the Field - Motion - That no expenses be incurred for visitors from the Office during the employment of the Commissioner except as before voted for Mr. Craig's trip to Alaska. Carried. Moved - That Mrs. Finks be granted four months leave at full Salary and that the time be prolonged at half pay if necessary for Mrs. Finks health. Carried Moved, That Mrs. Perry be asked to substitute for

Mrs. Finks so long as Mrs. F. shall be absent - Mrs. Briggs salary to be one hundred dollars a month - Carried.

Lucia L. M. Binns

Sec. pro tem

1908
Dec. 1st - Finance approve recommendation of Office that the hours be from 9 A.M. to 6 P.M. - by so doing correspond with the hours of the Board H. Binns

Dec. 15. 1908 - Finance Committee after conference with the Board recommend Closing Saturdays at 1 P.M. with exception of Literature Department which will remain open until 3 P.M. - Two members of same on duty.

March 2nd 1909 - Moved there be no increase of salaries the coming Fiscal Year -
Moved - Miss. White prepare an article of Standing Rules with especial reference to duties of Finance Comitee.

Mar. 9th 1909 Moved - a letter of regret be sent to applicants for increase of salary - Moved - Miss. Taft have extra time in consideration of her seven years of service.

March 16th 1909 Finance Committee recommend that Mrs. Bennett, Mrs. Boole, Mrs. Petrie, Miss. Rue and Mrs. Finks attend Annual Meeting at Denver. Col.

Oct. 5th 1909. Recommended Mrs. Gildersleeve Salary be $1200. per year - her Stenographer Miss. Peck to receive $50. per month -
Moved - the Chairmen be empowered to enquire as to the needs of Dr. Boyds office -
Moved - Mrs. Bennett be requested to ask Mrs. Abby H.S. Upham to take the position of Field Secretary in the N.W.

Nov. 16. 1909 - The Remington Type Writer in School Department needs repairs - Recommended that it be sent to factory during the absence of the operator Miss. Nan Smith Cost will be from $12. to $15.

Nov. 23rd 1909 At a Called Meeting of Finance Committee Mrs Bennett reported Mrs. Upham would be available in the Spring - her Salary $65. per month - expenses paid.

Nov. 23rd 1909 - Also moved Miss. Keil be approached with reference to Field Secretary in the S. West - to be asked to come to N.Y. for instruction - Salary $65 per month + to fill vacancy travelling expenses. — Mrs. Bennett to write to Miss. Keil. Moved - Miss. Lincoln's salary be paid to Dec. 1st 1909 Moved - that an Assistant Secretary be secured for Westminster Guilds - Y.W.C.A. and Young Women's General work in N Moved - Mrs. Bennett be asked to enquire as to Suitable person to take Miss. Fraser's place on Pacific Coast - to confer with Brooks of Albany College. Oregon. Moved - Miss. Mary Ogden White be asked to prepare a History of each Field.

Moved - Mrs. Baker's request for advance of Salary for her Stenographer be laid on table for the present.

A communication received from Board Home Missions calling attention to desirability of procuring Bonds for members of Treasury Department

Mrs J. Peck Secy

December 7th 1909 - Present Mrs. Honeyman. Mrs. Brownell, Mrs. Lindeman, Miss. Peck -

Moved - Miss. Moore be furnished with a new Smith Premier Type Writer - outlay required $65.- an allowance on old Type Writer of $25. and discount of $10. reduces the List price of $100. to $65.

Moved - Bonds be furnished for Treasurers Department to the amount of $10000. at 4 per ct interest -

a/c Miss. B. May White $5000. Miss. Eaton $3000.
" Miss. Fleming $1000. Mrs. Tinsley $1000. } = $10000.

Moved - Miss. Dora Finks be paid $100. for service of one Month in connection with Home Mission Monthly.

M. J. Peck. Secy

January 11th 1910

A meeting of the Finance Committee was called after the regular business meeting. Present Mrs. Honeyman Chm Mrs. Lindeman, Mrs. Campbell, Mrs. Brownell.

Mrs. Honeyman presented the case of Miss. Rue who has been serving the Board faithfully for twenty years and is now advised by her physician to take at least one months Rest. Action was asked granting this leave of absence to Miss. Rue

and her Salary continued - A motion was carried to this effect. Mrs. Honeyman then brought up the case of Mrs. Baker who has given twenty four years of faithful service, and also of Miss. Eaton (with December 1910) and Mrs. Finks who will in January 1911 have completed their twenty five years of valued labor, and said that in conference with Mrs. Bennett the most favorable plan they could devise was to give each when their term of 25 years expired ten per cent on their present annual Salary as a gift from the Board. This was discussed and voted on with approval.

S. S. Brownell -

Jan. 11, 1910 Rec. Sec. pro tem.

The Motion was adopted that a regular vacation of one month each year be given the Editor of Home Mission Monthly the Home Mission Monthly Committee in conjunction with the Editor to select the Substitute Editor who shall receive one hundred dollars for her service.

Mar. 8. Called meeting - Recommended - Miss Theodora Finks be paid $5. a/c work on Illustrations for H. M. Monthly

M. J. Peck. Secy

March 29 1910. Present Mrs. Honeyman. Mrs. Bromell, Mrs. Campbell, Mrs. Lindeman, Mrs. Peck. - Recommended Miss. Wheler's salary be $850. Miss. Post's $575. Miss. West $460. Miss Finklett's $460. Miss. Rue's $1000, Mrs. Nicola $700.

M. J. Peck - Secy

June 14th 1910 - Present Mrs. Honeyman, Mrs. Campbell, Mrs. Lindeman, Mrs. Bennett. Miss. Peck also Mrs. Gillies & Mrs. Brooms of Hospitality Comtte. It being desirable to furnish a room where employees may take lunch, also for rest if occasion require, it was moved that an appropriation be made to cover expenses - also that an appropriation be made for the Cor. Secretary's room which needs table, rug etc. Miss. Foltes stenographer asks for increase of salary - not recommended. Miss. Moore sends resignation to take place Oct. 1st - Moved Miss. Moore be given her regular vacation of one month - also two months extra - Salary to be continued.

M. J. Peck. Sec.

June 28. 1910 Moved to reconsider action regarding vacation for Miss. Moore - that it be limited to one month with full salary. Miss. Grace Crane asks five dollars additional per month - ~~is not granted~~ - Moved that the

Womans Board accede to the request for an increase of the Salary of Rev. Mr. Finks from $1800. to $1800. per year on the agreement that one half the proceeds of his lectures etc shall be given to the Womans Board.

M. J. Peck Secy

Oct. 4. 1910 Recommended that Prof. M. C. Allobaugh be engaged as Assistant Superintendent of Schools - Salary $250. and Miss. Minick to assist the Treasurer Miss. White at $1000. also moved that better accommodations be secured for Miss. Crowell.

M. J. Peck, Secy

Oct. 25th 1910 - Moved that Miss. Crowell occupy corner room on 6th floor - adjoining room to be used as a Rest Room when required - also as a lunch room for employees.

M. J. Peck Secy

Nov. 15th 1910 - Miss. White treasurer presented the following for action - Moved that Certificates of Life Membership be engrossed at 25cts each - Moved - Miss. Lincoln be paid $5. for Presbyterial Meetings and $10. for Synodicals - also her travelling expenses. Moved the Treasurer pay bills for partitions etc in room secured for Miss. Crowell, moved Miss. Finks be pd $100. for Mr. H. M. Monthly - Moved, Mrs. Honeyman and Mrs. Sinclair purchase rug for the Reading Room. M. J. Peck, Sec

Nov. 22, 1910 - Meeting of Finance Committee to which Administrative Officers and Chairmen of H. M. Monthly Comitte were invited. Present Mrs. W. E. Honeyman, Mrs. John Sinclair, Mrs. A. Campbell, Mrs. W. Lindeman, Mrs. F. J. Bennett, Mrs. Pringey Mrs. Fraser, Miss. White, Mrs. Finks. The Chairman asked Miss. Fraser to serve as Secretary pro tem - Moved by Mrs. Sinclair that Miss. Elizabeth J. Cameron be invited to assist in the Office and do field work at a salary of $65. per month beginning Dec 1st 1910 - Carried. The question of H. M. Monthly moving to 6th floor as suggested by a letter from the President to Chairman of finance Comitte was fully discussed. The Editor of H. M. Monthly expressed willingness to move if good light would be provided in the new quarters. Room 620 not having satisfactory light would not be acceptable. Chairman reported Treasurer of Home Bd had said there were other vacant rooms on 6th floor, which the Comitte decided to visit later in the day and select the most suitable quarters. In this connection the Editor reported since its issue H. M. Monthly had contributed $2200.00 for the General work of the Womans Bd and had saved interest amounting to nearly $400. annually Treasurer presented bills for Office expenses & field work, also Miss Lindeblad for traveling expenses & salary connected with the presentation of

the Work at N.Y. Synodical Society & various Presbyterial Meetings & asked that these be allowed - Later O.K'd by Chairman - Carried. Meeting - adjourned -

Julia Fraser - Secy pro tem.

"Meeting of Finance Comitte on Tuesday Dec. 20th 1910 - at the close of the regular meeting. Mrs. Honeyman presiding - also present Mrs. Campbell, Mrs. Lindeman and Mrs. Boswell. The latter was asked to act as Secretary in absence of Mrs. Peck. The Comitte recommended to the Board the change of rooms necessitated by the growth of the work, for the H.M. Monthly which will now occupy two rooms on the Eighth floor in place of its present quarters. The rental will be $500. with 1/3 off, Making $384. The Comitte also recommended that Mrs. Gildersleeve 333.34 use the room vacated by the Home Mission Monthly. The room now occupied by Mrs. Gildersleeve to be reserved for the Stenographers. Motion carried that the change of rooms for the Home Mission Monthly be authorized. A Motion was carried that the old room be put in thorough order and a new rug purchased for it. Motion carried to adjourn."

S.S. Boswell. Secy pro tem

Meeting of Finance Committee Feb. 21st 1911

Present Mrs. Bennett, Mrs. Campbell, Mrs. Lindeman, Mrs. Sinclair Mrs. Brownell, Miss. White, Miss. Rich - In the absence of Mrs. Honeyman. Mrs Sinclair was appointed Chairman - Miss. White stated the need of more assistance in the Treasury Department - namely - a Stenographer, a type writing machine & table, a table for letter books - Miss. Cameron needs a desk. Miss. Minick a desk chair. Mrs. Baker small wardrobe for her room. Miss. Fraser needs filing case. Moved these equipments be granted. Miss. Fraser suggests that in consideration of the fact that Miss. Fish had no vacation last year when on the field as Missionary she be given two months vacation during the coming Summer at a salary of $65. per month. Message of sympathy sent to Mrs. W. C. Honeyman.

M. J. Rich, Rec. Sec.

February 28. 1911 - Present Mrs. Sinclair, Mrs. Campbell. Mrs. Brownell, Mrs. Lindeman, Miss. Rich - Miss. White presented matters relating to Telephone charges as the Company no longer makes any reduction in price. Miss. White asks

permission to contract for Twenty one hundred local calls at $1.11 ½ cts. Dr. Boyd thinks it desirable that he visit the schools in N. Carolina and Tennessee. and that Mr. Allobaugh go to West Virginia - Recommended -
The School Department needs a substitute during the illness of Miss. Brane who would also assist Miss. White. Granted -
Miss. White asks permission to approach Mrs. Dwight Potter with regard to taking charge of Westminster Guild and Mission Study Classes at a Salary of $1000. Granted -
Miss. Ethel Smith asks for an increase of salary - At the Bd Hall citizens pays one half of her salary our portion of increase would be $30. - Salary per year $660 - making $330. for W. Bd.
Moved Mrs. Bennett's expenses be paid when attending Inter denominational Meetings

M. J. Peck. Rec. Sec

March 14th 1911

Present Mrs. Sinclair, Mrs. Campbell & Miss. Peck. Miss. White presented request from Miss. Fraser that the following officers represent our work at the Annual Meeting - Mrs. Bennett, Miss. Fraser, Mrs. Finks, Miss. White, Miss. Petrie & Miss. Rue. Miss. Rue asks permission to exhibit pictures from W.H.M. work at Annual Meeting - cost about $70. M. J. Peck Sec'y

Meeting of Finance Committee March 28th 1911

Present Mrs. Brownell, Mrs. Campbell, Mrs. Lindeman and Miss. Peck. Moved and carried that Mrs. Brownell preside. Miss. White presented the following requests -

Miss. Eaton asks for an increase of $40. on her salary - making it $1000.

Mrs. Nicola asks that her salary be raised to $65. per month

Miss. Mertz " " " " " $40. " "

Mrs. Lillian Roberts " " " $40 " "

Miss. Louise Jaeger " " " $60 " "

Miss. Tewlett " " " $45 " "

Miss. Florence Wendell " " " $5-60. per annum

Miss. Ann Smith " " " $65. per month

Miss. Post " " " $58. " "

Miss. Anna Bell " " " $25. " "

one half salary paid by Bd. of Ed.

All of the above requests recommended -

Miss. Grace Crane asks for advance of Salary - not approved.

Having served faithfully for seven years Miss. Wheeler and Miss. Moore are entitled to two months vacation

M. J. Peck. Secy

Meeting of Finance Committee April 4th 1911

Present Mrs. Sinclair, Mrs. Lindeman, Mrs. Campbell, Miss. Peck, Miss. White. — Miss. White spoke in behalf of Miss. Rue who would like to attend the Missionary Exhibit in Boston, hoping thereby to obtain suggestions for our own Exhibits. As she would be entertained by Mrs. Tracy the W. B. would only have her fare to Boston and return to pay — Approved. Miss. Rue having served seven years is granted vacation of two months.

The action taken March 28th in regard to Miss. Grace Crane was re-considered — Recommended that her Salary be raised to $60. per month.

M. J. Peck. Secy

April 25th 1911 — Present Mrs. Sinclair, Mrs. Campbell, Mrs. Brownell, Mrs. Lindeman, Miss. Peck — Letters received from Mrs. Bennett and Dr. Thompson. Dr. Thompson asks that $200. be added to the Salary of Miss. Petrie. Bd. H. M. — paying one half — This request was approved making the total Salary $1400. Application from Gabriel (assistant in Literature Department for increase of wages — $5 per month — matter postponed for present.

M. J. Peck. Secy

Meeting of Finance Committee May 9th 1911 - Present Mrs. Comphell
Mrs. Bennett, Mrs. Sinclair, Mrs. Lindeman, Mrs. Brownell,
Miss. White, Miss Peck. Inquiries having been made, it was Moved
that Gabriels' request for increase of Salary be granted - Making
an addition of $30. from the Womans Bd. Miss. Rue having
secured a number of photographs from various D. M. Fields
asks permission to purchase a Radioptican for use at her
exhibit in Atlantic City - cost $12. Miss. White brought the
case of Miss. Grace Crane, who has been kept from office work
by reason of illness for the past three months, during which time
her salary has continued and a substitute provided. Moved
that Miss. Crane's salary be discontinued while there is
necessity for a substitute - Also moved that Miss. Crane be
granted vacation of two weeks. As Mr. Adams gives about
3/4 of his time to the work of the Womans Bd we are asked to
assume a larger part of his salary than heretofore - Now pay $400.
It is thought desirable that Mr. Adams visit the property owned
by the W. Bd that we may have more definite information as to
its condition, & value, also moved that 2/3 of his travelling expenses
be paid by W. Bd. Moved the officers of the Bd make the adjustment -
Miss White to confer with Mr Olin.

M. J. Peck. Sec'y

A Meeting of the Finance Comtee was held in Atlantic City May 22nd. Five members of the Comitee were present viz- Mrs. Honeyman, Mrs. Campbell, Mrs. Lindeman, Mrs. Sinclair, and Mrs. Brownell. Mrs. Bennett was present for a while and Mrs. White met with the Comtee. She had a number of matters to bring before the Comtee- the first being the following: She asked that hereafter we authorize each department to budget its own expenses- This makes no change in the money expenditures, but simplifies business. A Motion was carried that we approve the change. Mrs. White informing us that a representative of the Womans Board would be expected at the opening of the Settlement School in the Fall, a motion was carried, that in view of Dr. Boyd not remaining long in his present position, Mrs. Bennett be asked to represent the Womans Board at the dedication of the school. Mrs. White then brought up the matter of sending out another Field Secretary to conduct Mission Study Classes in Schools and Colleges as well as elsewhere on the field. As action had already been taken by the Board authorizing the salary to be given to such a worker, the Finance Comtee passed a resolution that Mrs. White pursue investigations in the finding of such a person. Mrs. White having explained that her health would not permit

her holding ~~her holding~~ her position permanently, she asked to be released as soon as another could be found to take her place, but said she would be willing to overlap any new worker if she were desired to do so, to give the benefit of her experience. Mrs. Minich not giving entire satisfaction a motion was carried that the finance Comitee leave it to Mrs. Bennett or Mrs. White to acquaint her with the fact as soon as possible, that her engagement would not be renewed after September when her first year would expire. Miss Eaton's case was then discussed as she too is seriously out of health. It was resolved to ask Mrs. Bennett and Mrs. White to have a conversation with her, suggesting the working in of an assistant who would eventually take her place. Mrs. Honeyman said that we had not yet as a Comitee asked the Board for an appropriation of $800. for regular office expenses. A Motion was carried that this be done as usual.

S. S. Bennett. Rec. Sec. pro tem

May 22nd 1911 Mrs. Finks having asked for two months vacation and it is but three years since she had a four months leave of absence, the Comtee resolved to grant the extra month in view of her ill health. Referring to the rule of the

Womans Board that grants an extra months vacation each seventh year of service, it was voted that this privilege could not be allowed if the worker had had leave of absence for more than a month at one time during the three years prior to the seventh year of privilege.

S. S. Brownell. Rec. Sec pro tem

June 13. 1911. Present Mrs. Honeyman, Mrs. Lindeman & Miss. Peck. Mrs. Gildersleeve's stenographer not having been in good health this Spring she asks for an additional vacation of two weeks without pay, in connection with her regular Summer vacation. Granted - also recommended that a substitute be granted during the extra two weeks absence of Miss. Peck.

Miss. Fraser asked for increase of ten dollars per month for Miss. Fish - Five Dollars per month was granted - as an exceptional case - it being contrary to the rule of the Finance Com tee to advance salary during the fiscal year.

M. J. Peck. Sec.

Meeting of Finance Committee October 17th 1911
Present Mrs. Honeyman, Mrs. Campbell, Mrs. Sinclair,
Mrs. Bonnell, Miss. Beck. Miss. White having resigned
as Treasurer, it was moved and carried that Miss.
Fish who has assisted Miss. White in the Treasury Dept
during the Summer & proving very efficient, be asked
to serve as acting Treasurer during the remainder of the
fiscal year. Miss. Fraser asked that an Office boy
be employed, thereby relieving Stenographers from inter-
ruption of their proper duties.

M. J. Beck. Sec,

October 31st 1911 Present Mrs. Bennett, Mrs. Pingry, Miss. Beck
Mrs. Sinclair, Mrs. Lindeman. Mrs. Bennett presented
the following conditions. Owing to the protracted illness
of Mrs. Finks, Miss. Theodora had arranged the articles for
H. M. Monthly beginning with the September number - her
Mother prepared (on her sick bed) an article for the Nov.
number regarding the early days of the magazine. Miss. Eaton's
health being impaired should have immediate vacation.
Miss. Dora M. Fish not having any vacation during the
summer should be granted one very soon. Miss. Fraser

needs two Type Writing machines & a Stenographer. The Type Writers can be had at a cost of about $200.— with the understanding that the "Type Writer" be kept in order by the payment of per year. Miss. F. asks permission to try this latest improvement in order to test its practical use. Two desk chairs needed.—

Moved that Miss. Theodora Finks be paid $100. per month for work on W. M. Monthly beginning with Sep. 1st

Moved Miss. Eaton have two months vacation with salary, commencing November first. Moved that Miss. Fraser be granted a Stenographer, two desk chairs, an adding machine, and two Type Writers — All of the above granted.

M. J. Peck. Sec.

Mrs. Finks having been called to her Heavenly home the Finance Com. took action in regard to Editorships of W. M. Monthly — Moved and carried that Miss. Dora Finks be asked to serve as Editor pro tem at salary of $100. per month — Also moved that salary of Mrs. Finks be continued for two months. Present Mrs. Honeyman, Campbell, Lindeman, Sinclair, Pingry and Miss. Peck. M. J. Peck. Sec'y

Moved - Overtime - in emergency, be paid for in Treasury Dep-t.
Moved - Miss. Crane be transferred from School Department to assist Mrs. Baker and Miss. Taft.

M. J. Rich -

December 12th 1911 -

In response to a letter from Miss. Eaton, a year's rest on half pay was granted her - this arrangement to commence November 1st 1911 -.

Mrs. W. E. Honeyman

January 9. 1912 - Mrs. Honeyman presented the letter read from the Library Bureau urging the use in our office of the Central filing system which they advocate as proving a great saving of time and money in many large corporations. To enlighten the members present, Mr. Alloban was asked to give the Com-tee his opinion as to the feasibility and expense it would involve. Mr. Alloban thinks there is no one at present quite competent to take charge of the new System, but if he should be obliged to secure a new helper, when once fairly installed it would enable us to do away with engaging much extra help now necessary because the time of our regular stenographers is

largely Spent in running about like errand boys. A motion was carried that it Seems now a necessity to install the new system, as likely to bring about more Satisfaction as well as economy.

S. B. Brownell - Sec pro tem

December 19th 1911 - Meeting of Finance Committee

Moved and seconded that Miss. Eaton be told that she has been given the additional eight months of the year, or as much of it as she needs at half pay. — This gives her full pay for four months beginning November 1st The eight months to begin March 1st

Mrs. John Sinclair - Sec pro-tem

Jan. 23rd 1912 - Present Mrs. Honeyman, Mrs. Brownell, Mrs Campbell, Mrs. Sinclair, Mrs. Lindeman, Miss. Peck. Mr. Alloban presented the need of the Duplicating System, and permission to purchase a suitable machine at a cost of about $400. Granted.

M. J. Peck. Sec.

2.6.1912 - Mrs. Honeyman stated arrangements had been made a room on 7th floor for Miss. Porter, by the Treasurer

of Mrs. Baker to Room 628 6th floor - Miss. Potter to occupy Room 720 7th floor recently Mrs. Baker's - Moved - a new carpet be purchased for Room 720 also wardrobe & desk & chairs etc Moved - Field Secretaries be paid $75. per month when on duty

M. J. Peck - Sec.

March 22nd 1912. Present Mrs. Honeyman, Mrs. Leidemann, Miss. Peck - Moved - An extra room be secured for storage of filing & transfer boxes etc - A room on 9th floor can be had at rental of $180 - Recommended

M. J. Peck. Sec.

March 26th 1912 - Present Mrs. Honeyman, Mrs. Brownell, Mrs. Leidemann, Miss. White, Miss. Peck - The Storage room recommended March 22nd not being available - Moved that a room on 9th floor be secured at a rental of $200. Request for increase of salary was made by Miss. Crowell Miss. Moore and Miss. Crane - not approved -

Moved that Miss. Florence Kendall have a slight addition to her salary - making the salary $50. per month.

Miss. Eaton asks to be restored to Office work - Moved that

Miss. Eaton return April first on same status as other workers - and that She take charge of the salaries of teachers and of the scholarships -
Moved - Rev. Abbotan's salary be $3000. from the date of Dr. Boyd's resignation - also moved that Rev. Abbotan have authority to engage Miss Josephine C. Rankin as assistant for two months at $65. per month - Moved - Miss Rue as head of a Department be paid $1200. per annum -
Conference held with Publication Committee - Moved Mrs. Bader be paid $900. & Miss. Lillian Roberts $600 per an. M. J. Peck. Sec.

April 9th 1912 - Present Mrs. Honeyman, Mrs. Sinclair, Mrs. Linderman, Mrs. Campbell & Miss. White -
In the absence of the Secretary Miss. White was asked to take the minutes. After prayer the minutes of March 26th were read and approved. The first item of new business was a request from Mrs. Potter for a telephone and buzzer to be added to the equipment of her room; on motion it was allowed to grant only if there was no expense to W. B. except for installation. The request of Miss. Fish to have the type changed on two typewriters at an estimated cost of $10 granted

After discussion the following officers were named to attend the Annual Meeting at Louisville, Ky.— the President - Secretary, Y. P. Secretary, Treasurer, School Superintendent, and the two Field Secretaries, Miss Upham & Miss. Cameron who could spend sometime visiting Societies in the neighborhood. On the recommendation of Mrs. Bennett it was voted to engage Mrs. Wiber as Field Secretary from October 1st 1912 at a Salary of $65. a Month. On Motion a Sub Committee was empowered to consult with Mrs. Baker and authorize the building of lockers and change of closets in the dressing room at an estimated cost of $53.. Miss. Rue's request for new pictures at an expense of $20. for the Annual Meeting was refused with the suggestion that the ones used last year should be displayed again. Mrs. Baker's request for increase of Salary was upon motion refused Upon motion Mr. Allobain's request that his Salary be made the same as has been paid to the Superintendent of School Work for several years past, namely $3500. was granted. Information having been received that Dr. Boyd has handed his resignation to the Assembly's Bd to take effect July 1st - it was moved & carried after discussion that he be granted two months vacation from May 1st to enable Mr. Allobain to enter upon the

office at the beginning of the official term and to be presented officially to the delegates attending the annual meeting... The following were raised to a salary of $55. a month - Mrs. Roberts, Miss. Jaggitts and Miss. Tenbrett. The salary of Miss. Mertz was raised to $50. a month and the salary of Miss. Morrison to $25. a month.
The Committee then adjourned.

E. M. White - Sec-pro-tem

April 16th 1912 - Present Mrs. Honeyman, Mrs. Lindeman, Mrs. Campbell, Mrs. Bonnell, Miss White, Miss. Peck. Minutes of April 9th read and approved.
Moved that the salary ($35.00.) asked by Prof. Allerton shall begin May 1st when he assumes full responsibility

M. J. Peck - Rec. Sec.

April 23rd 1912 - Present Mrs. Honeyman, Mrs. Campbell, Miss. White Mrs. Sinclair. It was voted to purchase a new typewriter for the Nursery Department and also to allow the attendance of Miss. Finks and Mrs. Potter at the Annual Meeting - Mrs. Potter to take the Excursion Trip in addition.

E. M. White Secy pro tem

June 4th 1912 - Present Mrs. Honeyman, Mrs. Campbell. and Mrs. Lindeman. A vacation of two months was granted to Mrs. Gildersleeve and Miss. Petit - also three months salary to Miss. Eastman who has passed away.

October 1st 1912 Present Mrs. Honeyman, Mrs. Sinclair Mrs. Lindeman, Mrs. Brownell, Miss. Peck
Request from Treasurers Department for a Type Writer - granted
The "Georgian Terrace Hotel" Atlanta. Ga. offers recommendation for Officers Womans Bd at Annual Meeting May 1913. at $2. per day European plan. - Resolved to make enquiry as to location of the hotel etc before reply - Mrs. Lindeman and Mrs. Sinclair to report on same. Miss Aldrich field Secretary, asks for $75. per month - Same amount asked for Miss. Upham - Moved to defer action until next regular Meeting.

M. J. Peck. rec. Sec.

A Meeting of the Finance Committee was held at 156 Fifth Ave. on Tuesday July 16th 1912. The first item considered was a recommendation from the Magazine Commi

relative to the continued absence of Mr. Ball of the Magazine Department. Mr. Ball has been out of the office three months on account of illness, two months on full salary and one regular vacation month. The Magazine Committee recommended that he be granted four months additional leave of absence on half salary with the understanding that if he returns to the office at the expiration of he before the time allowed his position is open to him. This recommendation was adopted and the Treasurer notified. The matter of securing a lighter room for Miss. Crowell was considered and room 1156 was rented for her. This brings no additional expense to the Woman's Board as the store room for W. B. material on the ninth floor at the same rental was released and Miss. Crowells old room will be used for a store room

C. May White

Secy pro tem

Feb. 4th 1913 - Present Mrs. Honeyman, Mrs. Brownell, Mrs. Sinclair, Mrs. Campbell, Miss. Peck. A request was received from Miss. Fraser that Mrs. Aldrich be asked to attend the Annual Meeting at Atlanta, also

attend Presbyterial Meetings in Western Synods, for the double purpose of presenting the work as Field Secretary and also of having actual field experiences.

M. J. Peck - Sec,

March 4th 1913 - Present Mrs. Honeyman, Mrs. Sinclair Mrs. Lindeman, Mrs. Brownell, Miss. Peck. - Miss. Fraser having presented her resignation it was moved that two months salary be granted her from the first of May at which date she leaves our work. granted. - Miss. Walsh is soon to marry - also moved that she be paid two months additional salary - being in a joint department the men's Board pay ½ - M. J. Peck. Sec.